

ROSEMEAD SCHOOL DISTRICT
Rosemead, California

CITIZENS' BOND OVERSIGHT COMMITTEE
MINUTES
June 26, 2014 – 4:30 P.M.

The Citizens' Bond Oversight Committee of the Rosemead School District met on Thursday, June 26, 2014, in Room 19 at the Janson Elementary School, 8628 Marshall Street, Rosemead, California at 4:30 p.m.

CALL TO ORDER

In the absence of Committee Chair Mr. David Bouzanquet, the meeting was called to order by Mrs. Maria-Elena Romero, Facilities Consultant at 4:32 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Mrs. Romero.

ROLL CALL

The following members were present: Mrs. Mary Ellen Dundas, Mr. Terry Dundas, Mr. Don Harmon, and Mr. Fred Mascorro. The following members were absent: Mr. Khanh Tran and Mr. David Bouzanquet.

PUBLIC COMMENTS

There were none.

ACTION ITEM (*added via vote*)

1. Vice Chair Nominations

This agenda item was added to the agenda by membership consensus.

Mr. Mascorro moved and Mrs. Dundas seconded to appoint Mr. Harmon as the Vice Chair. The motion was unanimously approved.

INTRODUCTIONS

Members of the Citizens' Bond Oversight Committee and guests introduced themselves. Those present included: Maria-Elena Romero, Armida Carreon, Hadley Hui, Lee Wang, and Cynthia Bracamonte.

AGENDA ITEMS

1. Minutes – Review/Approval
 - a. October 3, 2013

This agenda item was added to the agenda via the following vote: Mr. Mascorro moved and Mrs. Dundas seconded to add the Review and Approval of the October 3, 2013 Minutes to the agenda. The motion was unanimously approved.

Mr. Harmon moved and Mr. Dundas seconded to approve the October 3, 2013 minutes. The motion was approved with a 3-0 vote, with an abstention by Mr. Mascorro because he was not present during the meeting.

2. Review of 2012-2013 Audit Report: Hadley Hui, Moss, Levy & Hartzheim, LLP
Mr. Hui reviewed the 2011, 2012, and 2013 Financial and Performance Audits. Mr. Hui reported that for 2011, 2012, and 2013 the firm issued a qualified opinion, the highest rating. The ending fund balances for each year were as follows: 2011 \$13,449,054; 2012 \$13,401,755; and 2013 \$8,224,762.
3. Project Updates
Mrs. Romero provided an update to the committee members as follows:
 - District Office:
 - Voluntary structural retrofitting
 - Redo of the restrooms to meet handicap restroom requirements
 - Installation of catwalks in the attic for maintenance & operations staff
 - Thanked the District Office staff for their patience through construction
 - Change orders will be forthcoming to address items that will update the building structure
 - Air conditioning units will include both new units and wall units
 - New fence on Rosemead Blvd.
 - At School sites:
 - Some fire alarms are beginning to fail, roofing and windows still need to be considered for replacement.
 - Room 19 at Janson is a prime example of a remodeled room.
 - Savannah:
 - Relocatables needing replacement
 - Muscatel:
 - Two phase project including the Multi-Purpose Room and Room 5.
 - Shuey:
 - This will be the next construction project because they need additional classes, next year.
 - 3 relocatables are going to be recycled to Shuey as office space, meeting rooms, or storage from Savannah.
4. Future Discussion Items
There were none.

NOTE: The August 7, 2014 meeting will start at 5:00 p.m. and include possible site visits to all locations under construction.

ADJOURNMENT

The meeting was adjourned at 5:21 p.m.